



## Volunteer Job Description

### Job Title:     **Special Projects Volunteer**

#### Job Description:

Assist the Education and Public Programs Sections of the museum by lending help however you are able and available. Opportunities include participating in Education special events (such as Family Discovery Days); assisting at Exhibit openings and evening lectures; doing clerical duties (such as helping with mailings); assisting in community outreach efforts (such as staffing a booth at a community fair); etc. Volunteers can choose the opportunities that are the best fit for them. Any training needed is done the day of.

#### Time Commitment:

- Volunteer a minimum of 4 times per year.

#### Schedule:

- Varies. Opportunities are available weekdays, weekends, and evenings.

#### Qualifications & Skills/Abilities Needed:

- The qualifications and skills needed vary with the assignment. Volunteers can choose the opportunities that are the best fit for them.

#### Perks:

- Intellectual and creative stimulation; on-going continuing education.
- Be around friendly and interesting people.
- Special behind-the-scenes peeks and appreciation events at the museum.
- Undying gratitude and appreciation from staff!
- The reward you get knowing you are helping a worthy endeavor.
- Fun!

#### Contact:

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